checklist

Successful SAP S/4HANA Transformation:
The Key Role of Archiving

The move into the SAP S/4HANA world is a top priority for many SAP managers. Those who rethink their archiving strategy before starting the switch can save valuable time, costs, and effort. **SAP managers should ask themselves the following questions before starting the transition. Take the check now!**

1 Assessment of Archived Data

Which data and attachments are currently archived and should be reviewed? It is essential to ensure that your data is structured and ready for transformation. Avoid transferring "data graveyards" into the new environment.

Are all retention periods being complied with? Now is a good opportunity to review your data management practices and ensure they meet current requirements (GoBD, GDPR).

Customer projects demonstrate that the transition to SAP S/4HANA can be significantly simplified by fully leveraging the potential of archiving in advance.

Benny Schröder / Head of Development & Delivery at KGS Software GmbH

2 Integrate Archiving into the Transformation

Are you planning to actively integrate archiving into your transformation? Archiving data after the transfer can help minimize the data footprint. Intelligent archiving solutions like tia® also contribute to streamlining your system landscape and creating space for new applications.

3 Homogenization and Simplification

Can your existing IT landscape be simplified and made more homogeneous? This is a great opportunity to implement new use cases supported by an optimized archiving solution. Not only does this facilitate the transition, but it also increases efficiency.

4 Review Data Quality and Relevance

Which data actually needs to be migrated? Can irrelevant data be offloaded or deleted to reduce the burden on the new system? Intelligent archiving solutions like tia® provide automated tools to efficiently manage irrelevant data.

5 Ensure Technological Sustainability

Are your systems ready for the future? Take this opportunity to transition from ArchiveLink® to CMIS or prepare for it, and ensure your systems are SAP S/4HANA-ready.

6 Cloud Capability and Scalability

Are your archiving solutions already cloud-oriented? Cloud and hybrid archiving solutions provide the flexibility and scalability that companies need for the future. kgs offers solutions that integrate seamlessly with SAP S/4HANA and are cloud-ready.

7 Ensure Security and Compliance

Does your archiving comply with current GDPR requirements? Consider SAP ILM and ensure your solution meets legal requirements for data protection and archiving.

Are you already using encryption and access controls to ensure the security of archived data?

8 Cost Reduction and Efficiency Improvement

Are you managing the costs of the SAP S/4HANA in-memory database effectively? An archiving solution can significantly reduce costs by storing data outside the expensive SAP infrastructure.

A well-thought-out archiving strategy eases the load on your SAP S/4HANA environment and reduces storage requirements. An efficient archiving system also enhances performance and sustainably lowers operational costs.

9 Boost System Performance and User Satisfaction

Without effective archiving, the performance of your SAP environment may decline, leading to longer response times and a poorer user experience.

10 Plan and Execute Migration

Do you have a plan for integrating archived data into your SAP S/4HANA environment? A well-thought-out archiving strategy ensures a smooth transition without unnecessarily burdening your system landscape.

A scalable archiving system like tia® from kgs supports a seamless migration and ensures that your data remains easily accessible and securely archived even after the transformation.

A well-thought-out archiving strategy is an essential component of any SAP S/4HANA transformation. With solutions like tia®, kgs offers intelligent and scalable archiving systems. How many items on the checklist are still pending for you? kgs is happy to support you in preparing your archive for the SAP S/4HANA transformation.

About kgs

KGS Software GmbH has been a leader in SAP archiving for over 25 years, offering the highest level of expertise. Leading companies worldwide – such as Lufthansa Group, Procter & Gamble, BMW, and Kärcher – rely on kgs solutions. Data, documents and attachments from SAP, as well as attachments from other leading applications like Microsoft SharePoint, are migrated and archived using cloud-native, high-performance software.

Under the brand "tia®" – the intelligent archive – kgs unites all product modules under a common vision of the intelligent document archive. tia® stands for autonomous archiving, is compatible with any applications, storage solutions, and cloud technologies, and provides companies with a Single Point of Truth (SPoT) for document access. tia® supports the SAP certified interfaces ArchiveLink®, ILM, and CMIS. With the world's first SAP-certified CMIS interface, kgs' technological leadership in document management was once again confirmed in 2022.

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